

## CHECKLIST

*Please initial.*

*Send to Spa Team Hangouts once completed.*

\_\_\_\_\_ MAKE SURE ROOM IS ON AND CLEAN/WIPED DOWN, HOT TOWEL WARMER  
AND TABLE WARMER ON

\_\_\_\_\_ CHECK CLOCK FOR CORRECT TIME AND MAKE SURE IT IS COVERED

\_\_\_\_\_ CHECK STONES FOR CLEANLINESS. THERE SHOULD BE 12 STONES

\_\_\_\_\_ CHECK TO SEE IF BOLSTER IS CLEAN AND HANGING ON HOOK

\_\_\_\_\_ CHECK TOP DRAWER AND REPLACE ANY MISSING ITEMS/ REMOVE ANY EXTRA ITEMS

\_\_\_\_\_ CHECK BOTTOM DRAWER AND STOCK IF NECESSARY. REMOVE ANY  
UNNECESSARY ITEMS.

\_\_\_\_\_ CHECK TO MAKE SURE TABLE IS MADE AND CLEAN. WASH BLANKET IF NEEDED.

\_\_\_\_\_ CHECK FACE CRADLE AND MAKE SURE IT WORKS CORRECTLY

\_\_\_\_\_ CHECK TABLE PEDAL AND MAKE SURE IT WORKS

\_\_\_\_\_ MAKE SURE BREAST PILLOW IS UNDER TABLE IN CONTAINER OFF FLOOR

\_\_\_\_\_ CHECK AND MAKE SURE STOOL WORKS AND IS CLEAN

\_\_\_\_\_ MAKE SURE CLEAN ROBE IS ON HANGER

NAME:

DATE: